

Effective August 1st, 2013

Additional Documentation required to submit Application for Northcliff Gardens

US Citizens by Birth:

- **Birth Certificate: Original or Copies of birth certificates issued by a U.S. State must be provided for all persons to be living in the residence regardless of age**
- **Social Security Card: Valid social security cards must be provided for all**
- **replacement cards are not acceptable**
- **Picture Identification: Valid picture identification, state issued driver's license, state issued ID card, must be provided for all persons to be living in the residence 18 years of age or older**
- **Current/Previous Landlord Information: The landlord reference page of your application MUST be complete even if the applicant has lived with relatives or friends, or has been homeless. It needs to include the names, addresses, phone numbers (if applicable) and dates of residency for all current/previous landlords/addresses within the past 5 years**

Naturalized US Citizens:

- **Naturalization Certificate: Original naturalization certificate**
- **Social Security Card: Valid social security cards must be provided for all persons to be living in the residence regardless of age. Letters requesting replacement cards are not acceptable**
- **Picture Identification: Valid picture identification, state issued driver's license, state issued ID card, must be provided for all persons to be living in the residence 18 years of age or older**
- **Current/Previous Landlord Information: The landlord reference page of your application MUST be complete even if the applicant has lived with relatives or friends, or has been homeless. It needs to include the names, addresses, phone numbers (if applicable) and dates of residency for all current/previous landlords/addresses within the past 5 years**

Legal Immigrants:

- **Permanent Resident Card: Up to date Permanent Resident Card USCIS I-551**
- **Original Passport/ Birth Certificate: Original passport OR Birth certificate used to obtain Permanent Resident Card**
- **Picture Identification: Valid picture identification, state issued driver's license, state issued ID card, must be provided for all persons to be living in the residence 18 years of age or older**
- **Social Security Card: Valid social security cards must be provided for all persons to be living in the residence regardless of age. Letters requesting replacement cards are not acceptable**
- **Current/Previous Landlord Information: The landlord reference page of your application **MUST** be complete even if the applicant has lived with relatives or friends, or has been homeless. It needs to include the names, addresses, phone numbers (if applicable) and dates of residency for all current/previous landlords/addresses within the past 5 years**